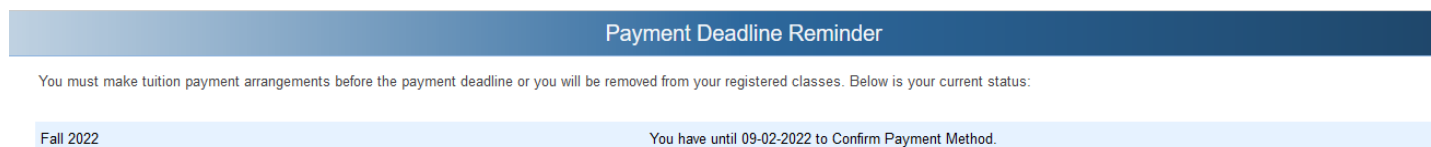


# Tuition Payment Deadline: Frequently Asked Questions

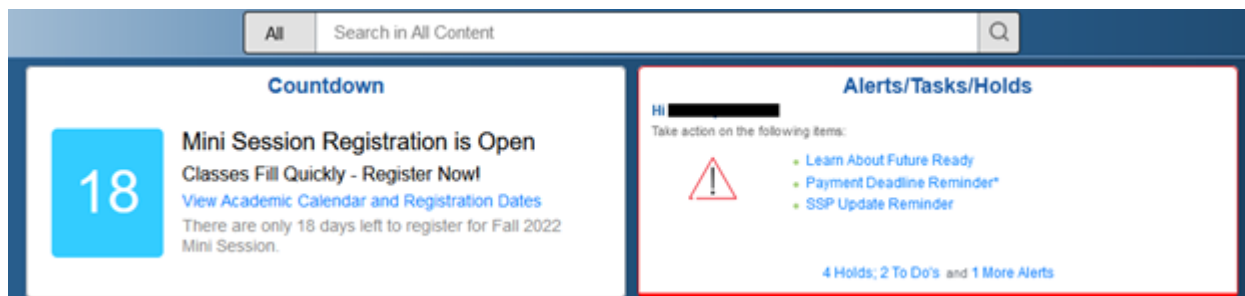
After you register for classes, you must verify how you plan to pay for them to avoid being dropped from your classes. You can easily check your exact payment deadline by logging in to your student portal at my.ccc.edu, where you will see the following reminder:



## How It Works

### When do I need to pay for my classes?

- The payment verification deadline is rolling, which means your date will depend on the day you register. You can find your exact payment verification deadline in the student portal by clicking on “Payment Verification Reminder” under “Alerts/Tasks/Holds”:



- If you do not meet the deadline, you will lose your spot in all registered classes. You will then have to re-register for all of your classes, if they are still open.
- During the open registration period, you will have at least 10 days, starting the day after you register, to make your payment arrangements. Once you have done so, you will see “Payment Deadline Satisfied” in the “Alerts/Tasks/Holds” section. **Deadlines will differ during the late registration period, which is why it is critical to check your exact payment verification deadline using the instructions above.**

### How can I pay for my classes?

- Use the directions below to pay for your classes either online or in person:

**Online:**

- To pay your tuition in full, please log in to my.ccc.edu and click on Student Finance Account > Payment Options > Payment Options. You will need to create an account or log in to Nelnet to pay your balance.
- To arrange an interest-free monthly payment plan, please log in to my.ccc.edu and click on Student Finance Account > Payment Options > Payment Options. You will need to create an account or log in to Nelnet to sign up for a payment plan.

**In Person:**

- To pay your tuition in full, please visit your college's Business Office. You can pay with cash, a money order/cashier's check, or a personal check.

**What if I add classes to my schedule after I paid?**

- If you add another class to your schedule at a later time, please verify your payment for that class as soon as possible using the instructions listed above. If you do not verify your payment, a registration hold will be added to your account, and you will not be able to register for future semesters.

**What if my classes start later in the semester (i.e. 12-week or 8-week classes)?**

- You must have a confirmed payment method by the deadline in your portal regardless of when your classes start.

**Can I make a partial tuition payment to keep my classes?**

- If you set up a payment plan through City Colleges' partner Nelnet, you will keep your class schedule. However, if you only make a partial tuition payment in any other way, you will be dropped from your classes after the payment verification deadline.

**If I register for classes during the late registration period, will I still have at least 10 days to make payment arrangements?**

- No. If you register for classes during the late registration period, you must make payment arrangements by 11:59 p.m. on the deadline listed in your portal.

## Missing the Tuition Payment Deadline

**If I miss the payment deadline, will I get a notification that I have been removed from my classes?**

- Yes. You will receive an email to your CCC student email. You will also see that you no longer have these classes listed in your student portal.

### **If I get removed from my classes, can I register again?**

- Yes. You can re-register for your classes if there is still space and if the deadline to register has not yet passed. However, you will need to make payment arrangements by your new payment verification deadline to avoid being dropped again.
- If the registration deadline has passed, consider taking classes in the 12-week or 8-week sessions to stay on track for your degree.

## Payment Plan

### **How do I set up a payment plan?**

- To set up a payment plan:
  - Visit your student portal at my.ccc.edu
  - Scroll down and click 'Student Finance Account' on the bottom left
  - Click 'Account Services' from the sidebar, then click 'Payment Options'
  - Click the 'Payment Options' link to be redirected to Nelnet, City Colleges' tuition payment service provider
  - Set up your account and/or enroll in a payment plan
- Please note that when you sign up for a payment plan, there is \$30 non-refundable enrollment fee per semester.

### **How will my payment plan work if I add new classes?**

- Your payment plan adjusts automatically as you add and remove classes to your schedule. You will only have to sign up once per semester for a payment plan if that is the way you pay your tuition balance.

## Waitlisted Students

### **How are students who get into their waitlisted classes notified about their new tuition balance?**

- Students receive an email asking them to check their student portal for changes in their schedule and their tuition payment deadline. Students should check their CCC student email for updates and their CCC student portal for their individualized tuition payment deadline.

## Financial Aid

### **What if I didn't complete a FAFSA yet?**

- Do it as soon as possible! Go to <https://studentaid.gov/h/apply-for-aid/fafsa> to get started and visit your college's Financial Aid Office if you have questions or need help. The financial aid process will take some time, and you cannot hold classes in your schedule while you are in the process of applying for financial aid.

**What if I did the FAFSA but now I have to be verified?**

- Log in to your student portal and review documents required for financial aid verification. If you submitted document(s) more than 2 days ago and have not receive any new information, contact your Financial Aid Office. Your financial aid is incomplete until the verification is approved, if you are selected for this step.

**If I receive a financial aid verification hold, can I get an extension on the payment verification deadline?**

- Yes. Students who receive a financial aid verification hold can request a 10-day enrollment hold once per semester.

**How do I get the 10-day extension?**

- Contact the Financial Aid Office at your college to request the extension. This extension can only be used once per semester, so it is important to ensure you will be able to complete the verification process within this time.
- If Financial Aid verifies you are eligible, they will confirm your extension deadline, and your “Payment Deadline Reminder” under Alerts/Holds/Tasks in the student portal will look like this:

## Payment Deadline Reminder

You must make tuition payment arrangements before the payment deadline or you will be removed from your registered classes. Below is your current status:

Fall 2022

You have until 09-02-2022 to Confirm Payment Method.

- This extension can only be granted before the semester begins and cannot extend into the start of the term. For example, if the extension is approved 7 days before the start of the semester, the extension is approved for 7 days.

## Scholarships, Tuition Waivers, etc.

**What if I have a scholarship, Star Scholarship, CHA Partners in Education waiver, a CCC tuition waiver, veteran’s benefits, or a tuition benefit from my job that hasn’t gotten to me yet?**

- Contact your college's Business Office with official documents that show details about your scholarship, tuition benefit, or CCC waiver before your payment verification deadline. If you are a Star Scholar, also speak to your advisor to confirm that your details are up-to-date.

## Early College

**What does this mean for Early College students?**

- Students in Early College will need indicators added to their account prior to the deadline. If you have any concerns, you should contact your Early College Coordinator.

## SAP Holds

### **When are students removed from their classes if their grades lead to SAP holds?**

- Students are not removed from their classes for a SAP hold, but they are removed for no longer meeting prerequisites or for losing financial aid and not having an alternate payment method in place.
- Students would lose their financial aid for spring semester if they do not meet the SAP requirements for the fall semester.
- If you are concerned about losing your financial aid at the end of the semester, we encourage you to set up a payment plan.